

Keim Farm Equipment

Application For Employment

General Information:

Name: _____ Telephone: (_____) _____

Address: _____

Position Applied For: _____ Date Available: _____

1. Are you currently employed? Yes No

2. May we contact your present employer? Yes No

* If yes, please provide company name, telephone, and person to contact: _____

3. Are you legally eligible for employment in the United States? Yes No

4. Are you available to work: Full Time Part Time

5. Can you work overtime if needed? Yes No

6. Do you have a valid driver's license? (Answer only if driving is required for position) Yes No

* Driver's license number: _____ State of Issue: _____

7. Have you ever been convicted of a felony in the last ten (10) years? Yes No

(Note that a "yes" answer will not bar you from consideration for employment)

* If yes, please explain: _____

Education:

Highest level of education: High School/GED *Post-Secondary 1 yr. 2 yrs. 3 yrs. 4 + yrs.

List college(s) or university(ies) attended and degrees or honors awarded:

* Keim Farm Equipment is an equal opportunity employer. All applicants will be considered without regard to age, race, national origin, religion, disability, gender, or other protected status in accordance with federal and state equal employment opportunity laws. This company will strive to accommodate any physical or mental limitations of employees or applicants in order to accomplish the essential functions of the job.

Employment History:

Please complete this section beginning with your most recent employer. It is our policy to verify any information you provide.

Employer: _____ Telephone: (_____) _____

Address: _____

Position Held: _____ Supervisors Name: _____

Employed from: _____ (mo/yr) to _____ (mo/yr) Ending rate of pay: _____

Reason for leaving: _____

Employer: _____ Telephone: (_____) _____

Address: _____

Position Held: _____ Supervisors Name: _____

Employed from: _____ (mo/yr) to _____ (mo/yr) Ending rate of pay: _____

Reason for leaving: _____

Employer: _____ Telephone: (_____) _____

Address: _____

Position Held: _____ Supervisors Name: _____

Employed from: _____ (mo/yr) to _____ (mo/yr) Ending rate of pay: _____

Reason for leaving: _____

References:

List three (3) non-relatives who are familiar with your qualifications, work history and abilities.

Name	Occupation	Years Known	Telephone
_____	_____	_____	(_____) _____
_____	_____	_____	(_____) _____
_____	_____	_____	(_____) _____

Special Skills and Qualifications:

Summarize any special skills, qualifications, or experiences related to the position you are seeking. Include professional designations, memberships in professional organizations, etc.

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY SIGNED AND DATED APPLICATIONS ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS, PLEASE ASK THEM BEFORE SIGNING.

I certify that all information provided on this application (and resume or other supplementary materials) is true and complete without omissions. I authorize Keim Farm Equipment to investigate all statements contained in this application as they deem necessary in arriving at an employment decision. I understand that any false information provided by me may result in a refusal to hire or in immediate discharge if I have been employed. I authorize any of the persons or organizations named in this application to provide complete information and records regarding my employment, education, character and qualifications.

If hired, I will be responsible for familiarizing myself with all the rules and regulations of Keim Farm Equipment as they presently exist or are later modified. If hired, I understand my employment can be terminated, at the discretion of Keim Farm Equipment or at my option, without notice, at any time and for any reason.

I also understand that no representative of Keim Farm Equipment has the authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the President of Keim Farm Equipment.

I understand that this application is not an offer of employment and no promises or representations of employment have been made to me at this time.

I have read, understand and agree to the above.

Signature of applicant

Date

*This application is valid for only ninety (90) days from the date signed. A new application will be required if you wish to apply for a position more than ninety (90) days from the date signed.